

**PATIENT PROTOCOL****Directions – getting to the correct entrance:**

Enter Cardiff Gate Business Park and stay on Malthouse Avenue. pass the 2 roundabouts then take the 1<sup>st</sup> turning on your right to Mulberry Drive. Immediately as you turn right, turn left between the hedgerows into the car park sign posted 'The IGP'. Ignore the sign, 'Permit Holders Only' - as our patients can park in our spaces.

**Parking / Access**

We share the building with iGP Private doctors. iGP have 8 spaces immediately outside and opposite the building. Park in a free space. If there are no free spaces - please let main reception know and they will try and free up a space for you.

**What to do on arrival**

Go to the main door and use the intercom system to access the building. The main reception is on the ground floor, and the receptionist will direct you to the physiotherapy clinic on the 1st floor.

**If you are running late / get lost**

Please call our admin office on 03456 252 252 and they will either pass on a message to your physio or give you directions.

**Consent:**

You will receive an email prior to your appointment that will include any consent form/s that need completing. These must be completed and returned electronically before your appointment, or you will not be able to attend.

Please call our admin team on 03456252252 for any enquiries.

**Kindest regards - The IPS Team**